



# MINUTES OF THE PERSONNEL COMMITTEE

**TUESDAY, APRIL 28, 2026, 4:30 PM**  
**In person at City Hall, Room 207.**  
**Virtual attendance also available via Zoom.**

## A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/89810743735?pwd=FC59FwJJTSUyEpktbhjfu0C9LncYTl.1>

Or call in by phone: +1 312 626 6799

Meeting ID: 898 1074 3735

Passcode: 786556

If you wish to leave a comment for this public meeting, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

## B. ROLL CALL.

- I. Members: Jennifer Grant, Kathy Hinkfuss, Joey Prestley, Jon Shelton

Present: Kathy Hinkfuss, Jennifer Grant, Joey Prestley, Jon Shelton

## C. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Tuesday, April 28, 2026, meeting of the Personnel Committee.

Moved by Ald. Joey Prestley, seconded by Jon Shelton to approve the agenda.

Motion Passed.

Yes-Kathy Hinkfuss, Jennifer Grant, Joey Prestley, Jon Shelton, No-None, Abstain-None.

## **D. APPROVAL OF MINUTES.**

1. Approval of the minutes from the April 14, 2026 meeting.

Moved by Ald. Joey Prestley, seconded by Jon Shelton to approve.

Motion Passed.

Yes-Kathy Hinkfuss, Jennifer Grant, Joey Prestley, Jon Shelton, No-None, Abstain-None.

## **E. REGULAR BUSINESS.**

1. For consideration with possible action to appoint a Personnel Committee Chair.

Alder Shelton nominated Alder Prestly for the position of Chair. Nomination was approved by the committee unanimously.

2. For consideration with possible action to appoint a Personnel Committee Vice-Chair.

Alder Prestley nominated Alder Grant for Vice Chair. The committee approved the nomination unanimously.

3. For consideration with possible action to reclassify the Resiliency Coordinator position from Pay Grade J to Pay Grade K.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jon Shelton to approve.

Motion Passed.

Yes-Kathy Hinkfuss, Jennifer Grant, Joey Prestley, Jon Shelton, No-None, Abstain-None.

4. For consideration with possible action on the petition and communication submitted by Ald. Alyssa Proffitt (District 7) to refer to staff to eliminate the need to seek approval for replacing any existing and budget approved positions when a vacancy is created. This includes internal transfers between positions that do not change classification, FTE status, or paygrade. [PC-26-05]

Moved by Ald. Kathy Hinkfuss, seconded by Jon Shelton to amend the action to require staff to report all vacant positions as an informational item on the committee meeting agenda.

Motion Passed 3-1.

Yes-Kathy Hinkfuss, Joey Prestley, Jon Shelton, No-Jennifer Grant, Abstain-None.

Moved by Jon Shelton, seconded by Ald. Kathy Hinkfuss to approve as amended.

Motion Passed 3-1.

Yes-Kathy Hinkfuss, Joey Prestley, Jon Shelton, No-Jennifer Grant, Abstain-None.

## **F. INFORMATIONAL.**

- I. Report of Routine Personnel Actions
  
2. Next Meeting: May 12, 2026

## **G. ADJOURNMENT.**

- I. Adjournment of the Tuesday, April 28, 2026, meeting of the Personnel Committee.

Moved by Ald. Kathy Hinkfuss, seconded by Ald. Jon Shelton to adjourn.

Motion Passed.

Yes-Kathy Hinkfuss, Jennifer Grant, Joey Prestley, Jon Shelton, No-None, Abstain-None.