



AGENDA OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, JUNE 10, 2026, 5:00 PM
Immediately following Parks Committee.

AMENDED

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. Zoom Meeting Information.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/81854963871?pwd=Rl6oaf6sldZsTO0DuM0FC8MeAq4j57.1>

Or call in by phone: +1 312 626 6799

Meeting ID: 818 5496 3871

Passcode: 820177

If you wish to leave a comment for this public meeting, please fill out the online [Comment Form](#) prior to the meeting. More detailed [Zoom Instructions](#) can be found online.

B. Roll Call.

- I. Members: Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker

C. Approval of the Agenda.

- I. Approval of the agenda for the Wednesday, June 10, 2026, meeting of the Improvement & Services Committee.

D. Approval of Minutes.

- I. Approval of the minutes from the May 27, 2026, Improvement & Services Committee meeting.

E. Regular Business.

1. Consideration with possible action on request by Alder Prestley (District 6) to review the need for sidewalk on Eastman Avenue between Danz Avenue and Clement Street at the request of residents from the nearby apartment complexes. (PC-26-11)
2. Consideration with possible action on request by the Department of Public Works to approve the real estate payments for the Mather Street reconstruction project.
3. Consideration with possible action on request by the Department of Public Works to award the contract WSG I-26 SAND SALT BUNKER STRUCTURE to A&B Construction LTD in the amount of \$115,245.
4. Consideration with possible action on request by the Department of Public Works to grant licenses for:
 - I. Sidewalk Builder
 - a. Naps Flatwork & Construction
 - b. Right Way Concrete Construction LLC
5. Consideration with possible action on request by the Department of Public Works to enter into a professional services agreement with Ayres Associates, Inc. in an amount not to exceed \$71,000 for Traffic Engineering Services subject to available funding.

F. Informational.

1. Director's Report on recent activities of the Public Works Department.
2. Next Meeting: June 24, 2026

G. Adjournment.

1. Adjournment of the Wednesday, June 10, 2026, meeting of the Improvement & Services Committee.

- 1) THIS MEETING IS RECORDED: THE VIDEO OF THIS MEETING AND MINUTES ARE AVAILABLE ONLINE AT www.greenbaywi.gov
- 2) ACCESSIBILITY: Any person wishing to attend who requires special accommodation because of a disability, should contact the City Safety Manager at 920-448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) QUORUM: Please take notice that a majority or quorum of the Common Council will attend this Improvement and Services Committee meeting and will constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) REPRESENTATION: The party requesting the communication, or their representative, should be present at this meeting.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # D.I

Approval of the minutes from the May 27, 2026, Improvement & Services Committee meeting.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

- I. 05-27-2026



MINUTES OF THE IMPROVEMENT AND SERVICES COMMITTEE

WEDNESDAY, MAY 27, 2026, 5:00 PM

AMENDED

In person at City Hall, Room 207
Virtual attendance also available via Zoom.

A. ZOOM MEETING INFORMATION.

- I. Join Zoom Meeting Online:

<https://us02web.zoom.us/j/81854963871?pwd=Rl6oaf6sldZsTO0DuM0FC8MeAq4j57.1>

Or call in by phone: +1 312 626 6799

Meeting ID: 818 5496 3871

Passcode: 820177

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B. ROLL CALL.

- I. Members: Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker

Present: Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker

Excused: None

Absent: None

C. APPROVAL OF THE AGENDA.

1. Approval of the agenda for the Wednesday, May 27, 2026, meeting of the Improvement & Services Committee.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben DeBaker to approve the agenda for the May 27, 2026, meeting of the Improvement & Services Committee.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

D. APPROVAL OF MINUTES.

1. Approval of the minutes from the May 13, 2026, Improvement & Services Committee meeting.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve the minutes from the May 13, 2026, Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

E. REGULAR BUSINESS.

1. Consideration with possible action on a request by the Department of Public Works to amend City of Green Bay Ordinance Section 40-29(l) related to night parking.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben DeBaker to hold the request by the Department of Public Works to amend City of Green Bay Ordinance Section 40-29(l) related to night parking until the June 10, 2026, Improvement & Services Committee meeting.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

2. Consideration with possible action on a request by the Department of Public Works to approve and submit to the Wisconsin Department of Natural Resources the annual electronic Compliance Maintenance Annual Report (eCMAR) and resolution approving the 2025 Compliance Maintenance Annual Report.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben Delie to approve request by the Department of Public Works to approve and submit to the Wisconsin Department of Natural Resources the annual electronic Compliance Maintenance Annual Report (eCMAR) and resolution approving the 2025 Compliance Maintenance Annual Report.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

3. Consideration with possible action on a resolution delegating signatory authority to the Director of Public Works for certain agreements and contractual documents.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben DeBaker to approve resolution delegating signatory authority to the Director of Public Works for certain agreements and contractual documents.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

4. Consideration with possible action on a request by the Department of Public Works to award the contract for sewer root treatment services to Duke's Root Control, Inc. in the amount of \$111,542.64.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve request by the Department of Public Works to award the contract for sewer root treatment services to Duke's Root Control, Inc. in the amount of \$111,542.64.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

5. Consideration with possible action on a request by the Department of Public Works to award the contract for DPW / roof top solar design to Berners-Schober Associates, Inc. in the amount of \$53,000.00.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben DeBaker to approve request by the Department of Public Works to award the contract for DPW / roof top solar design to Berners-Schober Associates, Inc. in the amount of \$53,000.00.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

6. Consideration with possible action on a request by the Department of Public Works to approve the award of Sewers Lift Station SCADA Upgrade design to Strand Associates, Inc. in the amount of \$106,000.00.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve request by the Department of Public Works to approve the award of Sewers Lift Station SCADA Upgrade design to Strand Associates, Inc. in the amount of \$106,000.00.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

7. Consideration with possible action on a request by the Department of Public Works to award the contract SEWERS I-26 MARY STREET EXTENDED SANITARY SEWER REPAIRS to Visu-Sewer, LLC in the amount of \$721,199.00.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve request by the

Department of Public Works to award the contract SEWERS I-26 MARY STREET EXTENDED SANITARY SEWER REPAIRS to Visu-Sewer, LLC in the amount of \$721,199.00.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

8. Consideration with possible action on a request by the Department of Public Works to award the contract RESURFACING 2-26 (INCLUDING SEWER & WATER) to Peters Concrete Company in the amount of \$2,761,544.70.

Moved by Ald. Ben Delie, seconded by Ald. Ben DeBaker to approve request by the Department of Public Works to award the contract RESURFACING 2-26 (INCLUDING SEWER & WATER) to Peters Concrete Company in the amount of \$2,761,544.70.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

9. Consideration with possible action on a request by the Department of Public Works to award the contract FINGER ROAD/EAST TOWN WAY SIDEWALK to Vinton Construction Company in the amount of \$593,408.62.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve request by the Department of Public Works to award the contract FINGER ROAD/EAST TOWN WAY SIDEWALK to Vinton Construction Company in the amount of \$593,408.62.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

10. Consideration with possible action on a request by the Department of Public Works to grant licenses for:

1. Sidewalk Builder

- a. Elexco, Inc.
- b. MP Concrete LLC
- c. Parham Construction
- d. Quality Asphalt of Green Bay LLC

2. Tree & Brush Trimmer

- a. Squirrely Dan's LLC

Moved by Ald. Ben Delie, seconded by Ald. Ben DeBaker to open the floor for discussion.
Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ald. Ben DeBaker, No-None, Abstain-None.

Moved by Ald. Ben Delie, seconded by Ald. Ben DeBaker to close the floor.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ald. Ben DeBaker, No-None, Abstain-None.
Moved by Ald. Ben Delie, seconded by Ald. Ben DeBaker to approve request by the
Department of Public Works to grant licenses for:

I. Sidewalk Builder

- a. Elexco, Inc.
- b. MP Concrete LLC
- c. Parham Construction
- d. Quality Asphalt of Green Bay LLC

2. Tree & Brush Trimmer

- a. Squirrely Dan's LLC

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ald. Ben DeBaker, No-None, Abstain-None.

11. Consideration with possible action on a request by the Department of Public Works to award the contract PARKS 5-26 "WILDLIFE SANCTUARY-BIRDS OF PREY SITE IMPROVEMENTS" to Vinton Construction Company in the amount of \$348,176.06.

Moved by Ald. Ben DeBaker, seconded by Ald. Ben Delie to approve request by the
Department of Public Works to award the contract PARKS 5-26 "WILDLIFE SANCTUARY-
BIRDS OF PREY SITE IMPROVEMENTS" to Vinton Construction Company in the amount of
\$348,176.06.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

12. Consideration with possible action on a request by the Department of Public Works to award the contract PARKS 4-26 "TED FRITSCH PARK SPLASH PAD" to 8PINE, Inc. in the amount of \$444,080.00.

Moved by Ald. Ben Delie, seconded by Ald. Jim Ridderbush to approve request by the
Department of Public Works to award the contract PARKS 4-26 "TED FRITSCH PARK
SPLASH PAD" to 8PINE, Inc. in the amount of \$444,080.00.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.

F. INFORMATIONAL.

- I. Director's Report on recent activities of the Public Works Department.

A Director's Report was not shared.

2. Next Meeting: June 10, 2026

G. ADJOURNMENT.

1. Adjournment of the Wednesday, May 27, 2026, meeting of the Improvement & Services Committee.

Moved by Ald. Jim Ridderbush, seconded by Ald. Ben DeBaker to adjourn.

Motion carried.

Yes-Melinda Eck, Ben Delie, Jim Ridderbush, Ben DeBaker, No-None, Abstain-None.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # E.1

Consideration with possible action on request by Alder Prestley (District 6) to review the need for sidewalk on Eastman Avenue between Danz Avenue and Clement Street at the request of residents from the nearby apartment complexes. (PC-26-11)

BACKGROUND

None

RECOMMENDATION

None

FISCAL IMPACT

Unknown

ATTACHMENTS

- I. 06032026 1024 AM (CDT) - D6 - Joey Prestley - Improvement & Services Committee

Alders' Petitions and Communications

06/03/2026 10:24 AM (CDT)

Submitted by Joey Prestley (Joey.Prestley@greenbaywi.gov)



Alders' Petitions and Communications

Alder's Name	D6 - Joey Prestley
Committee Name	Improvement & Services Committee
Text of Communication	To refer to staff a request to review the need for sidewalk on Eastman Avenue between Danz Avenue and Clement Street, at the request of residents from the nearby apartment complexes.



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # E.2

Consideration with possible action on request by the Department of Public Works to approve the real estate payments for the Mather Street reconstruction project.

BACKGROUND

The Mather Street reconstruction project includes updates to the sidewalks for the full length of the project, Locust to Grey. In order to install the new sidewalk pedestrian ramps in accordance with Prowag requirements, the City will need to purchase, fee, or rent, TLE, real estate from the residents. The attached table shows the summary of the payments to date. This is a partial list and DPW anticipates a couple more requests to complete the whole project.

RECOMMENDATION

DPW recommends approval of the payments.

FISCAL IMPACT

The funds used were budgeted as part of the project.

ATTACHMENTS

- I. Real Estate Cost Summary



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # E.3

Consideration with possible action on request by the Department of Public Works to award the contract WSG I-26 SAND SALT BUNKER STRUCTURE to A&B Construction LTD in the amount of \$115,245.

BACKGROUND

The Westside Municipal Garage is home to the Street Department, which is responsible for snow and ice control throughout the City. To support these efforts, the department maintains bulk supplies of road salt and sand onsite, including materials currently stored in an outdoor concrete bunker. Wisconsin Department of Transportation regulations require these materials to be covered, resulting in the need to manually uncover and recover the bunker during each use. Due to the safety hazards associated with this process during winter weather events, the department has discontinued use of materials stored in this bunker. This project will install a permanent tension fabric structure over the existing bunker, providing a safe, efficient, and compliant covered storage solution for winter maintenance materials.

RECOMMENDATION

The Department of Public Works recommends awarding the work to A&B Construction LTD.

FISCAL IMPACT

Bonded funds for this project were approved as part of the 2026 CIP.

ATTACHMENTS

- I. Quest CDN Project Bid Results WSG I-26 Sand Salt Bunker Structure

WSG 1-26 SAND SALT BUNKER STRUCTURE

Quest Number: 10193310

Closing Date: Tue, 06/02/2026 09:00 AM CDT

Posting Type: Construction Project

Owner: Green Bay WI, City of

Solicitor: Green Bay WI, City of

Owner Name:	Green Bay WI, City of
Owner Contact:	Trista Hobbs
Owner Phone:	920-448-3114
Solicitor Name:	Green Bay WI, City of
Contact:	Jacob Thiem
Email:	jacob.thiem@greenbaywi.gov
Phone:	920-448-3098
Award Date:	
Comments:	
Award Status:	Pending
Letting Bid Tabulation:	View on vBid

Company	Contact	Phone	E-mail	Amount	Awarded	Comment
A & B Construction LTD	Ben Striegel	319-330-0566	striegelb1@yahoo.com	\$ 115,245.00		
Eagle Associates of Cazenovia	Matthew Donahue	3156550644	mdonahue@eagleassociates.us	\$ 142,600.00		
Greenfield Contractors	Brent Strahm	563-380-4787	bstrahm@greenfield-contractors.com	\$ 266,600.00		



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # E.4

Consideration with possible action on request by the Department of Public Works to grant licenses for:

- I. Sidewalk Builder
 - a. Naps Flatwork & Construction
 - b. Right Way Concrete Construction LLC

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # E.5

Consideration with possible action on request by the Department of Public Works to enter into a professional services agreement with Ayres Associates, Inc. in an amount not to exceed \$71,000 for Traffic Engineering Services subject to available funding.

BACKGROUND

The City's Traffic Engineer is retiring on June 16, 2026 leaving a vacancy in the Department of Public Works Traffic Division. The position has not been filled to date. The City requested proposals for qualified consultants to provide coverage for traffic management and engineering needs during the vacancy. Two firms provided proposals and based on the City's review, Ayres Associates, Inc. was selected to provide on-going traffic management and engineering services during the time of the vacancy. Ayres will be the primary consultant selected to provide services at an estimated cost not to exceed \$71,000 for the remainder of 2026. The City also will enter into a master services agreement with the second consultant, TADI, to provide traffic engineering related services for individual projects on an as needed basis when the City determines it is in its best interest to do so. At this time, no costs or projects are determined so Committee and Council approval is not required for the professional services agreement with TADI.

RECOMMENDATION

To approve the Department of Public Works to enter into a professional services agreement with Ayres Associates, Inc. in an amount not to exceed \$71,000 for Traffic Engineering Services subject to funding.

FISCAL IMPACT

The City proposes to utilize funds from salary savings associated with vacant positions, pending Finance Committee approval of fund transfers.

ATTACHMENTS

- I. Ayres_Green Bay Traffic Engineering Services



AYRES

Professional Traffic Engineering Services

City of Green Bay

May 26, 2026

Ingenuity, Integrity, and Intelligence.

www.AyresAssociates.com



May 26, 2026

Valerie Joosten, PE, Director of Public Works
City of Green Bay
City Hall, 100 North Jefferson Street, Room 300
Green Bay, WI 54301

Re: Request for Professional Traffic Engineering Services

Dear Ms. Joosten and Selection Committee:

Ayres is honored to present our proposal for your request for professional traffic engineering services. Our team is committed to supporting your community's operational and long-term transportation needs with a responsive, knowledgeable, and collaborative approach.

Our senior project manager, Andy Rowell, PE, PTOE, brings a wealth of practical experience from his tenure as a highway engineer at Outagamie County, where he regularly performed all the tasks outlined in your request at a comparable county agency level. He managed both roadway and traffic-related design projects, whether led by in-house staff or consultants, and was the primary point of contact for public inquiries and traffic studies. Andy's responsibilities included overseeing permits for oversized loads, special events, and general work within the right-of-way, as well as providing direction to the signing and pavement marking shop for weekly assignments and special projects such as road closures and detour signing.

His hands-on approach extended to laying out revised pavement markings to improve intersection safety and operations, and making signal timing changes at the controller to accommodate work zone traffic backups and citizen complaints. Andy also coordinated with more than two dozen townships, villages, and cities on intergovernmental agreements for roadway design contracts, managed project cost shares, applied for grants, and helped administer federal and state funding for county projects. He led LRIP meetings with townships and municipalities, demonstrating his ability to facilitate multijurisdictional collaboration and funding administration.

For the City of Green Bay, Andy will serve as your primary contact and key staff member onsite one day per week, handling daily operational activities and providing engineering reviews and oversight for immediate traffic needs. Tasks that can be completed away from the City office, such as engineering reviews, traffic analysis, and planning activities, will be delegated to other traffic and engineering staff under Andy's direction. He will coordinate with Department of Public Works (DPW) managers to set departmental priorities, balance daily and weekly needs, and advance longer-term objectives, while maintaining a clear chain of command for decision-making that is communicated to field employees.



Ayres Associates Inc.

700 Pilgrim Way, Suite 180
Green Bay, WI 54304
920-498-1200

Contact:

Andy Rowell, PE, PTOE
Project Manager
920-413.1284
RowellA@AyresAssociates.com

Typical weekly assignments may include reviewing upcoming special events requiring traffic control, designing new or unique traffic control plans, coordinating with signing, marking, and electrical staff on maintenance activities, and reviewing the annual budget and work goals to provide guidance on achieving objectives.

Andy's schedule is flexible, with availability for a full day on Tuesday, Wednesday, or Thursday at the Green Bay office, or two half days if that better serves City staff. Ayres will also have one or two staff available on any given day to respond to field inquiries and perform analyses or studies, with newer staff conducting field reviews, data collection, and investigations, and bringing information back to the office for Andy; Alex Cowan, PE, PTOE, traffic project manager; and traffic engineer Noutheng Yang, PE, PTOE, to review and provide guidance. Andy, Alex, and Noutheng have worked together extensively in the northeast and southeast Wisconsin corridor to provide expert traffic and safety plans that improve infrastructure and pedestrian and motorist safety.

We also have a large roster of other traffic and transportation staff members that can assist with varying tasks in-house to provide cost and time efficiencies. During the summer, our traffic intern will assist with field reviews to help address any backlog of traffic-related requests.

Ayres has extensive experience designing projects funded through a wide range of federal and state programs, including STBG, HSIP, SS4A, TAP, Carbon Reduction, and LRIP. Our team is well-versed in administering applications and managing projects with these funding sources, providing valuable support to your agency.

We are excited about the opportunity to partner with you and are confident that our team's experience, local knowledge, and commitment to responsive service will deliver effective solutions for your traffic engineering needs. With Ayres' 67-plus years of experience and over 400 professionals, we are proud to serve the City's needs with our in-house expertise.

A partnership with Ayres means a promise of traffic engineering services delivered with ingenuity, integrity, and intelligence. We're confident that our collaborative approach and dedication to client satisfaction will lead to mutual success. We live, work, and play in the City of Green Bay and surrounding communities, and know first-hand the importance of safe and efficient infrastructure for motorists and pedestrians alike.

Please contact us with any questions or to discuss how Ayres can best serve the City of Green Bay.

Sincerely,

Ayres Associates Inc.



Andrew A. Rowell, PE, PTOE
Senior Project Manager
920.413.1284
RowellA@AyresAssociates.com



Troy B. Robillard, PE
Manager – Transportation – Green Bay
920.366.7041
RobillardT@AyresAssociates.com



Staff Qualifications

Ayres' team of traffic experts will serve the needs of the City of Green Bay. **Andy Rowell, PE, PTOE**, will serve as project manager and your first point of contact. Andy will oversee that all traffic engineering services are completed to your satisfaction. **Alex Cowan, PE, PTOE**, traffic engineering project manager, and **Noutheng Yang, PE, PTOE**, traffic engineer, will serve in a secondary capacity to review and analyze reports and provide guidance as needed.

Brief bios and **staff qualifications** are included in this section followed by our **experience similar to the scope** outlined in this RFP.



Andy Rowell, PE, PTOE

Senior Project Manager

24 years of experience

Registered
Professional
Engineer, WI

Professional
Traffic Operations
Engineer

Andy Rowell is a seasoned traffic engineer with more than two decades of experience in municipal and transportation project management. His expertise spans all phases of traffic engineering. Andy's technical strengths include traffic safety and operational improvements, traffic signal design and corridor timing, and the design of challenging intersections. His project portfolio includes intersection improvements, signal upgrades, corridor studies, and comprehensive traffic engineering services, demonstrating his ability to handle the full scope of traffic engineering work with confidence and precision.



Alex Cowan, PE, PTOE

Project Manager – Traffic Engineering

18 years of experience

Registered
Professional
Engineer, CO, MN,
FL, NC

Professional
Traffic Operations
Engineer

Alex specializes in comprehensive traffic studies, traffic operations analysis, transportation management plans, signal warrant studies, traffic signal design, and crash and safety analysis. He is recognized for his ability to translate complex technical findings into clear, actionable recommendations for both public and private stakeholders. Alex's expertise spans urban and rural environments, with a portfolio that includes intersection, corridor, interchange, and freeway studies. He is known for his commitment to improving safety and connectivity, and for his collaborative approach to project delivery and stakeholder engagement.



Noutheng Yang, PE, PTOE

Traffic Engineer

7 years of experience

Registered
Professional
Engineer, WI

Professional
Traffic Operations
Engineer

Noutheng brings more than seven years of experience in traffic operations analysis, predictive crash safety analysis, traffic impact analysis, traffic data collection, and transportation management plans. Noutheng's expertise includes intersection analysis, crash and safety analysis, traffic warrant studies, and geometric design for signalized and roundabout intersections. He is proficient in HCS 7, Synchro, IHSDM, AutoCAD, Civil 3D, and MicroStation. Noutheng is recognized for his technical skills, attention to detail, and commitment to delivering high-quality solutions for clients' transportation needs.

Support Staff



Aubrey Thomas, PE
Transportation Engineer



Cassie Wilke, EIT
Transportation Engineer



Ashley Vondrachek
Civil Engineer



Abigail Robbins
Traffic Intern

This is just a small selection of the support staff available to accomplish your project needs. We reserve the right to also propose other staff for specific projects if their expertise aligns with the project objectives (for example, if we had a question related to railroad compliance, we may ask Phil Verville, PE, for his input.)

Task Function Matrix

This table shows the task responsibilities for the key personnel and support staff. This format provides a clear visual representation of which team members are accountable for specific activities, supporting efficient coordination and communication throughout the project.

Key Tasks (as stated in the RFP)

Staff Member	Andy Rowell Senior PM	Alex Cowan PM – Traffic	Noutheng Yang Traffic Engineer	Aubrey Thomas Transportation Engineer	Cassie Wilke Transportation Engineer	Ashley Vondrachek Civil Engineer	Abigail Robbins Traffic Intern
OSOW permits	P		S		A	A	A
TIA reviews	S	S	P	P			
On-site coordination with electrical staff	P					I	I
On-site coordination with signing and marking staff	P					I	I
Development of TTC plans for projects	S	S	P	P	S	I	I
Designing traffic controls	S	S	P	P		I	I
Traffic engineering analysis	S	S	P	P		I	I
Field traffic-related requests	P	S	S	S		I	I
Maintenance of traffic ordinances w/TBP Commission	P		S	S	A	A	A
Planning of annual marking and signing program	P		S	S	A	A	A
Advisement of sign shop on activities	P					I	I
Grant applications	S	S	P	P	S	A	A
Intergovernmental agreements for traffic services	P		S		A	A	A
Review of plans and reports by others	S	S	P	P			
Liaison with WisDOT and other agencies	P						
Coordination of railroad crossing sign inspections	P					I	I

Key: P = Primary; S = Secondary; A = Assist; I = Field Inspection

Similar Project Experience

Our project team has served in similar traffic engineer capacities for other municipalities, bringing a broad and proven range of traffic engineering capabilities to on-call service contracts. This depth of experience, paired with Ayres' in-house traffic engineering expertise, positions the team to respond quickly, deliver technically sound work, and serve as a trusted extension of your staff.

City of Waukesha, WI – On-call Traffic Services

Staff: Alex Cowan, Noutheng Yang, Andy Rowell, Aubrey Thomas

Ayres provided on-call traffic-related services to the City of Waukesha in 2025. Activities included:

- Traffic data collection, including intersection turning movement counts, 24-hour ADT counts, truck classification, and speed data
- Field reviews/observations for safety and operations
- Intersection traffic operations analysis, following Highway Capacity Manual calculations for delays and Level of Service
- Performed traffic safety reviews for intersection and roadway segments
- Reviewed several requests for changes to intersection traffic control. These included Two-Way to All-Way Stop conversions, and Stop-Controlled to Signalized conversion studies
- Signal warrant analyses and evaluations of traffic signals compared to roundabouts
- Speed studies and recommendations for speed limit changes
- Street parking reviews including required signage for parking or no parking zone requests
- Recommended signage and geometric safety improvements
- Design recommendations for installations of pedestrian crossing signing and RRFB installation.
- Attended monthly council meetings.

City of Centennial, CO – Traffic Services

Staff: Aubrey Thomas

While working as a Jacobs employee, Aubrey worked directly with City of Centennial (population ~110,000) to support managing the traffic division as a traffic engineer. She completed tasks that included reviewing traffic signal plans, coordinating with right-of-way staff, and supported the review of traffic control plans and development plans. She worked with the general public to address concerns, including conducting field analyses to provide informed decisions. Aubrey conducted annual street sign compliance review for signs within the public right of way. She worked with contractors to review submittals for construction projects, managed project timelines and obstacles, as well as completed field reviews for completed work on pay applications.

City of Green Bay, WI – Quincy Street Railroad Compliance Assistance

Staff: Andy Rowell

Ayres is assisting the City of Green Bay with engineering analysis and preliminary design of roadway improvements related to multiple railroad crossings in and around N. Quincy Street. The Office of the Commission of Railroads (OCR) has ordered investigation and improvements or street closures to be made due to unauthorized alterations and traffic-rail safety concerns. Project includes recommendations to improve safety at 5 rail crossings, coordination with area industrial businesses and railroad operators, and assistance preparing for an OCR hearing on recommended improvements.

City of Waukesha East North Street and East St. Paul Avenue 1-way to 2-way Conversion and Signal Design

Staff: Alex Cowan, Andy Rowell, Noutheng Yang

Contact: Craig Ausen, City Engineer, causen@waukesha-wi.gov, 262.524.3589

Ayres was retained by the City of Waukesha to complete retrofit design of three traffic signals and one new traffic signal as part of the East North Street and East St. Paul Avenue 1-way to 2-way conversion project. North Street and St. Paul Avenue had operated as 1-way pairs for decades. The City desired to change the operations to 2-way streets, and under a separate contract Ayres assisted the City with the 2-way feasibility and operations study.



Three intersections that previously operated with 1-way streets required signal modifications to allow 2-way operations. These included the NW Barstow Street intersections at East North Street and East St. Paul Avenue, and the 5-legged intersection at East North Street, Madison Street, and Delafield Street. Monotube signals were added to allow signal head per lane indications. A new traffic signal was added at the Albert Street and West St. Paul Avenue intersection. The City of Waukesha led the design for geometric design updates based on the previous Ayres traffic study. Ayres provided input for temporary traffic control during construction. Ayres also designed temporary traffic signals and temporary signal timing plans to accommodate traffic during construction. In addition, Ayres provided permanent signal timing plans for implementation along this refurbished signal corridor.

Outagamie CTH “CE” and Railroad Street Intersection Improvements

Staff: Andy Rowell, Alex Cowan, Noutheng Yang

Contact: Joe Zellmer, Highway Engineer, joseph.zellmer@outagamie.org, 920.832.5673

The Outagamie County Highway Department and the Village of Kimberly hired Ayres to design improvements to the CTH “CE” and Railroad Street intersection. CTH “CE” is an east-west major arterial highway that services over 30,000 vehicles per day. The intersection has distinct commuter flows, including heavy eastbound left-turn and southbound right-turn movements. A well-used recreational trail runs along the north side of CTH “CE.” The intersection crash rate was approximately 1.73 per million entering vehicles, with over 40% of these crashes involving injuries. Predominant crash trends include CTH “CE” left-turn movements with opposing through traffic (50%), and CTH “CE” rear-end crashes (34%).

Ayres provided traffic analysis, including an Intersection Control Evaluation (ICE). As part of the ICE document, Ayres evaluated upgrades to the current signalized intersection, a roundabout, a restricted crossing U-turn (RCUT), and a left-in/right-in/right-out configuration at this intersection. The RCUT was the chosen alternative, which includes signalization of the Railroad Street intersection along with the two U-turn intersections. Design included development of specialized signal phasing and coordination to create efficient movements through the three intersections. This innovative intersection alternative is the first of its kind in northeast Wisconsin.



Marinette Main Streetscape Reconstruction

Staff: Andy Rowell, Alex Cowan

Ayres was hired by the City of Marinette to lead the traffic analysis, planning, design, grant writing, and construction documentation for the redevelopment of Main Street from Hall Avenue to Wells Street. The City wanted to address concerns about unsafe pedestrian crossings and speeding traffic, especially heavy trucks, along this important business corridor. Ayres collected traffic volume and speed data, truck counts, and pedestrian counts, focusing on the Main Street and Pierce Avenue intersection, where limited sight distance and a tight curve created unsafe conditions for vehicles and pedestrians.



Contact: Brian Miller, Director of Public Works, bmillerm@marinette.wi.us, 715.732.5135

After reviewing a broad range of traffic control and calming techniques, Ayres recommended closing Pierce Avenue and installing a raised pedestrian crossing with Rectangular Rapid Flashing Beacons (RRFB). The area of the vacated street is planned to be used as a community plaza for events and gatherings throughout the year. The design also included complete roadway reconstruction, bike lanes, and streetscape amenities that reflect Marinette’s shipbuilding heritage and connection to Lake Michigan. This project required close coordination among the City, Ayres, and contractors to meet community needs, budget, and safety requirements.

Village of Ashwaubenon RRFB Pedestrian Crossings and Traffic Signals

Staff: Andy Rowell, Noutheng Yang, Cassie Wilke, Ashley Vondrachek

Contact: Brian Rickert, Director of Public Works, brickert@ashwaubenon.gov, 920.492.2310

Ayres assisted the Village of Ashwaubenon on two different traffic projects in 2025. Ayres designed two enhanced pedestrian crossings utilizing rectangular rapid flashing beacons (RRFBs), to provide safer crossings around Capital Credit Union Park (home of the Green Bay Rockers baseball). Ayres also led design and installation oversight for replacing traffic signal cabinets and controllers for Village-owned traffic signals. The project included updating traffic signal timings for traffic signals along Holmgren Way to improve traffic flow and operations.

Availability and Cost/Hourly Estimate

The lump sum estimate provided is intended as an example for planning purposes and reflects a preliminary understanding of the project scope based on 20 hours per week. Actual fees for services will be negotiated and tailored to the specific requirements and deliverables of each assignment. In most cases, the final negotiated fees are expected to be less than the total estimate shown here, as each task will be scoped and priced individually to align with the client’s needs and project objectives. This approach provides flexibility and transparency, allowing for adjustments as project details are refined and to keep costs appropriate for the work performed.

	Andy	Alex	Noutheng	Aubrey	Cassie	Ashley	Abigail	Admin	Total
Availability of Hours per Week	8	2	8	6	8	8	8 (June-Aug)	2	50
Billable Cost per Hour	\$192	\$192	\$144	\$151.50	\$125.40	\$114	\$78	\$105	

Expenses shall be directly reimbursable at cost.

Hourly Rates are updated annually on January 1.



Reimbursable Expense Schedule (Effective May 03, 2026)

Policy: It's the policy of Ayres Associates Inc. that costs associated with equipment identified as having been used on a specific project be charged to that project and not to general overhead. All equipment rates are based on actual costs and formally audited annually.

Company-Owned Equipment

ENVIRONMENTAL MONITORING, SAMPLING, TESTING:

Nuclear Density \$105.00 Day

CONSTRUCTION TESTING AND SAMPLING:

Concrete/Testing Equipment \$63.10 Day

PHOTOGRAMMETRIC AND SURVEYING:

360 Camera \$17.60 Day
 Drone - Common \$56.56 Day
 Drone - Heavy Lift \$1,800.00 Day
 Geospatial Workstation \$10.10 Hour
 GPS \$71.80 Day
 High Precision Digital Level \$105.00 Day
 Laser/Automatic Level \$69.40 Day
 Phase One Camera \$750.00 Day
 Terrestrial LiDAR System \$430.00 Day
 Total Station (Robotic) \$100.00 Day
 True View UAS LiDAR System \$2,000.00 Day

SUBSURFACE UTILITY EQUIPMENT:

Utility Locating Device \$28.70 Day
 VAC Truck \$1,000.00 Day

TRAFFIC DATA COLLECTION:

Traffic Counter \$36.55 Day

TRANSPORTATION:

All-Terrain Utility Vehicle (ATV/UTV) \$240.00 Day
 Boat/Motor/Trailer \$365.00 Day
 Company Trucks \$1.00 Mile
 Personal Auto Current IRS Rate

Rented Equipment

Employee-owned Dive Gear \$15.00 Day
 Employee-owned Wet Suit \$10.00 Day
 Rental Bucket Lift Truck \$1,180.00 Day

Meals and Lodging (as of October 01, 2025)

GSA reviews and updates CONUS rates one time per year effective October 01.

Traveler reimbursement is dependent upon where the project is located, not the accommodations nor where the office is located. Meal and lodging rates are consistent with rates posted on the US Government's Federal Travel Regulations website at: www.gsa.gov/perdiem

Project Location Look-up:

1. Meal and lodging rates differ by location.
2. To search the projects location by City, State, or Zip Code use an interactive map of the United States, click here: www.gsa.gov/perdiem
4. Cities not appearing on the website may be located within a county for which rates are listed.
5. To determine what county a city is located in, go here: www.naco.org and choose About Counties>County Explorer Data.

The following table shows the breakdown of the Basic (CONUS) rate for lodging, continental breakfast/breakfast, lunch, and dinner. The current CONUS per diem rate is \$178 for lodging and meals.

Rate Description	Explanation	Basic Rate Continental U.S (CONUS)
Lodging	Standard Rate (excludes taxes)	\$110
M & IE *	Meals and Incidental Expenses per www.gsa.gov website	\$68
Rates for meals segregated by type		
	Continental Breakfast/Breakfast	\$16
	Lunch	\$19
	Dinner	\$28
	Incidental expenses **	\$5
First & Last Day of Travel (Meals @ 75%)		\$51.00

* The meals and incidental expenses (M&IE) rate includes taxes and tips in the rate, so travelers will not be reimbursed separately for those items.
 ** [Federal Travel Regulation Chapter 300, part 300-3](#), under *Per Diem Allowance*, describes incidental expenses as: Fees and tips given to porters, baggage carriers, hotel staff, and staff on ships.

Vendor Supplies - Actual Cost

Aerial mapping	GIS data	Presentation materials
Aerial Photography	Gloves (rubber or cloth)	Printing/Reproduction/Plots
55 gallon drums	GPS equipment	Public notice fees
Airfare	Hammer drill & accessories	Publications
Aluminum cap domes	Haz Matls Site Database Research	Rebar
Aluminum caps	Hub flags	Recording fees
Asphalt lab test	Hubs	Reference materials
All terrain vehicles	Hydrolift pump	Research fees
Audience response devices	Ice	Review Fees
Augering devices	Interface probing devices	Robotic survey equipment
Baggage fees	Internet services, faxes	Rope
Batteries	Lab services, testing, supplies	Safety equipment
Bentonite	Laser level	Safety supplies
Bid notice fees	Lath	Sampling Jars
Binders	Legal document costs	Scans
Binding	Legal notice fees	Sediment sampling
Bluelines/blueprints	LiDAR/HD Scanning Equipment	Shelby tubes
Bleach	Light rail fees	Shipping fees
Boat rental	Locking caps, caps	Shipping/postage (mass mailings)
Boat ramp fees	Locking well caps, well caps	Shuttles and taxis
Boundary posts/markers	Lodging/extended stay	Smoke bombs
Camera	Locks	Software – project specific
Car rentals/ fuel	Lumber crayons	Soil sample liners
Carbon dioxide tubes	Magic markers	Spatulas
Casing	Maps	Spikes and caps
Climbing gear	Marking paint	Stake chasers
Computer flash drives	Materials testing (cylinders/aggregate)	Stake tack
Concrete	Meals	Survey markers
Concrete coring	Medical monitoring	Syringes
Concrete testing/equipment	Medical testing	T posts
Concrete cylinder molds	Meeting room rental	Teflon bailers
Corner marker pipe	Methanol	Telephone (employee reimb)
Data research/services/materials	Micron filters	Temporary help agencies
Decontamination materials	Models	Temporary housing/lodging
Depth-sounder meters	Monuments	Testing kits
Disposable bailers	Multi-spectral scanner	Tide gauges
Disposable cameras	Mylar	Toll fees
Disposable gloves	Nail marker tabs	Total station
Distilled water	Nails	Traffic control/protection
Dividers and tab stock	Nuclear Density Meter	Traffic counting equipment
Drill bits	On-line access fees	Traffic data fee
Drone	On-line survey research	Tubing
Dry-lock fast plugs	Oxygen meter	Tyvek Suit
Duct tape	Paper towels	Ultrasonic/weld testing
Equipment rental	Parking fees	Utility exploration & trenching equipment
Fees/permits/licenses titles	Permit fees	Vapor sampling
Fence posts and caps	Photography - Time-lapse photos	Vellum
Field books	Pipe	Vials
Filler paper	Pipettes	Video recording equipment
Film/development/photos	Plan fees	Washers
Flags and Flagging tape	Plastic bags	Water filters
Flow & FLOW 3D testing equipment	Plastic-coated line	Water/Sewer testing equip, sup
flow meters	Plats/recording fees	Water level recording devices
Gaskets	Plots	Well materials
Generator rental	Polyethylene bailers	Well seals
Geotechnical testing/lab services	Public info meetings/costs	Whiskers/chasers/markers

Services Agreement

The standard Green Bay Professional Services Consultant Agreement is acceptable for use in this project if the following language – as agreed to recently with Ayres and shown in red below – replaces current contract language in its entirety for the following sections:

5. Indemnification [Hold Harmless] Agreement

The Parties understand this Agreement is for professional design services and therefore subject to the indemnity limitations of Wis. Stat. 443.20. Consultant will indemnify and hold harmless the City from damages caused by the Consultant's negligent acts, errors, or omissions for professional services to the extent and percentage to Consultant's negligence.

If Consultant employs other persons, firms, corporations, or entities (subconsultants) as part of the work covered by this agreement, it shall be the Consultant's responsibility to require and confirm that each subconsultant shall have the identical indemnity agreement.

Should any portion of this Agreement be viewed by a court of competent jurisdiction as not subject to Wis. Stat. 443.20, the Parties reserve their respective rights regarding liability and claims arising under this Agreement.

This indemnity provision shall survive the termination or expiration of this Agreement.

8. Access/Utilities

The City will arrange access to the site, as necessary, for Design Professional to complete the work. Design Professional will take reasonable precautions to minimize any damage to the site due to its operation. Site restoration is not included unless specifically requested by the City.

Design Professional is responsible for coordinating with an appropriate private utility locating service to identify the presence of public utilities on private property. Design Professional shall not be responsible for the accuracy and completeness of utility location information provided by third parties. To the extent caused by Design Professional's negligent acts or omissions in the performance of services under this Agreement, Design Professional agrees to indemnify and save the City harmless from all claims, suits, losses, cost and expenses including reasonable attorney's fees as a result of any personal injury, death or property damage resulting from damage to public utilities, provided such indemnification shall not apply to the extent of the City's own negligence.

Why Choose Ayres?

WORKING TOGETHER,
**Improving
Lives**
IN THE BUILT
Environment

WE WORK WITH
**Clients As
Partners**

WE PROVIDE
**Smart,
Creative
Solutions**

WE
**CHALLENGE,
SUPPORT,**
AND
RECOGNIZE
OUR EMPLOYEE-OWNERS

WE CONDUCT
Business
WITH
Integrity

WE HAVE
Commitment
TO
Community



Report to the
Improvement and Service Committee
of the City of Green Bay

MEETING DATE

June 10, 2026

PREPARED BY

AGENDA ITEM # F.1

Director's Report on recent activities of the Public Works Department.

BACKGROUND

RECOMMENDATION

FISCAL IMPACT

ATTACHMENTS

None