



MINUTES OF THE TRANSIT COMMISSION

**WEDNESDAY, MAY 27, 2026, 8:15 AM
TRANSIT
901 University Ave**

A. ROLL CALL.

- I. Members: Roger Kolb, Chair; Randy Scannell, Vice-Chair; Kevin Kuehn, Secretary; Alder Alyssa Proffitt, Michael Conley-Kuhagen, Terri Refsguard and Dr. Hector Rodriguez.

Present: Roger Kolb, Terri Refsguard, Alder Alyssa Proffitt, Randy Scannell, Kevin Kuehn, Michael Conley-Kuhagen and Dr. Hector Rodriguez

Excused: None

Chair Roger Kolb called the meeting to order at 8:18 a.m.

B. APPROVAL OF THE AGENDA.

- I. Approval of the agenda for the Wednesday, May 27, 2026, meeting of the Transit Commission.

Moved by Randy Scannell, seconded by Kevin Kuehn to approve the May 27, 2026, agenda. Motion carried.

Yes – Roger Kolb, Hector Rodriguez, Randy Scannell, Alder Alyssa Proffitt, Kevin Kuehn, Michael Conley-Kuhagen and Terri Refsguard

No – None, Abstain - None

C. APPROVAL OF MINUTES.

- I. Approval of the minutes from the April 08, 2026, meeting.

Moved by Randy Scannell, seconded by Terri Refsguard to approve the April 08, 2026, minutes. Motion carried.

Yes – Roger Kolb, Terri Refsguard, Randy Scannell, Hector Rodriguez, Kevin Kuehn, Michael

Conley-Kuhagen, and Alder Alyssa Proffitt
No – None, Abstain — None

D. REGULAR BUSINESS.

1. Presentation/Discussion/Action: 2025 Annual Financial Audit

Leah Lasecki from CLA(CliftonLarsonAllen LLP) introduced herself and presented the 2025 financial audit. No material misstatements were found throughout the audit, everything went well. Reporting and insights show no changes in the audit plan. Nothing was unusual. Internal controls were reviewed and no changes in policies or procedures, and didn't find anything of concern. L. Lasecki commended everyone for their great work.

Director Kiewiz thanked Finance Manager Sherry Schuh for doing an excellent job.

Moved by Randy Scannell, seconded by Terri Refsguard to receive and place on file the FY 2025 financial audit. Motion carried.

Yes - Roger Kolb, Michael Conley-Kuhagen, Terri Refsguard, Randy Scannell, Kevin Kuehn, Hector Rodriguez and Alder Alyssa Proffitt
No- None, Abstain- None

2. Discussion/Action: Green Bay Metro Public Participation Policy

Director Kiewiz shared that Brown County Planning worked with Green Bay Metro to help update the policy. Lisa Conard from BCP conducted the public hearing on May 20th, Wednesday last week. L. Conard received no public comments during the meeting. Only one written comment was received by P. Kiewiz and was shared with commissions and added to the policy.

Moved by Kevin Kuehn, seconded by Randy Scannell, to approve the Green Bay Metro Public Participation Policy. Motion carried.

Yes — Roger Kolb, Randy Scannell, Hector Rodriguez, Terri Refsguard, Michael Conley-Kuhagen, Kevin Kuehn and Alder Alyssa Proffitt
No — None, Abstain — None

3. Discussion/Action: Green Bay Metro Strategic Plan 2026

Director Kiewiz reviewed the changes that were made to the Strategic Plan with the commissioners. Many of the changes were in relation to COVID-19 that needed to be updated. Goals and objectives were the main focus, while aiming for Green Bay Metros targets.

Moved by Michael Conley-Kuhagen, seconded by Kevin Kuehn, to approve the Green Bay Metro Strategic Plan. Motion carried.

Yes — Roger Kolb, Randy Scannell, Hector Rodriguez, Terri Refsguard, Michael Conley-

Kuhagen, Kevin Kuehn and Alder Alyssa Proffitt
No — None, Abstain — None

E. INFORMATIONAL.

1. Competitive Award Announcement

Lisa Conard from Brown County Planning was excited to share that a portion of the Federal Highway grant that BCP manages has been awarded to Green Bay Metro.

2. Operational Reports

No concerns at this time.

3. Financial Reports

No concerns at this time.

4. Director's Report

Director Kiewiz shared that the Triennial Review was conducted and completed and will receive official paperwork for the next commission. We received zero findings and had many compliments on how well the maintenance facility looks.

City Hall Academy is taking place tomorrow tonight with Economic Development. P. Kiewiz shared she will be giving a presentation and participants will be able to ride the electric bus.

5. Next Transit Commission Meeting: June 17, 2026 at 8:15am.

F. ADJOURNMENT.

1. Adjournment of the Wednesday, May 27, 2026, meeting of the Transit Commission.

Motion by Randy Scannell, seconded by Kevin Kuehn, to adjourn at 9:40 a.m. Motion carried.
Yes – Roger Kolb, Randy Scannell, Hector Rodriguez, Terri Refsguard, Michael Conley-Kuhagen, Kevin Kuehn and Alder Alyssa Proffitt
No – None. Abstain — None